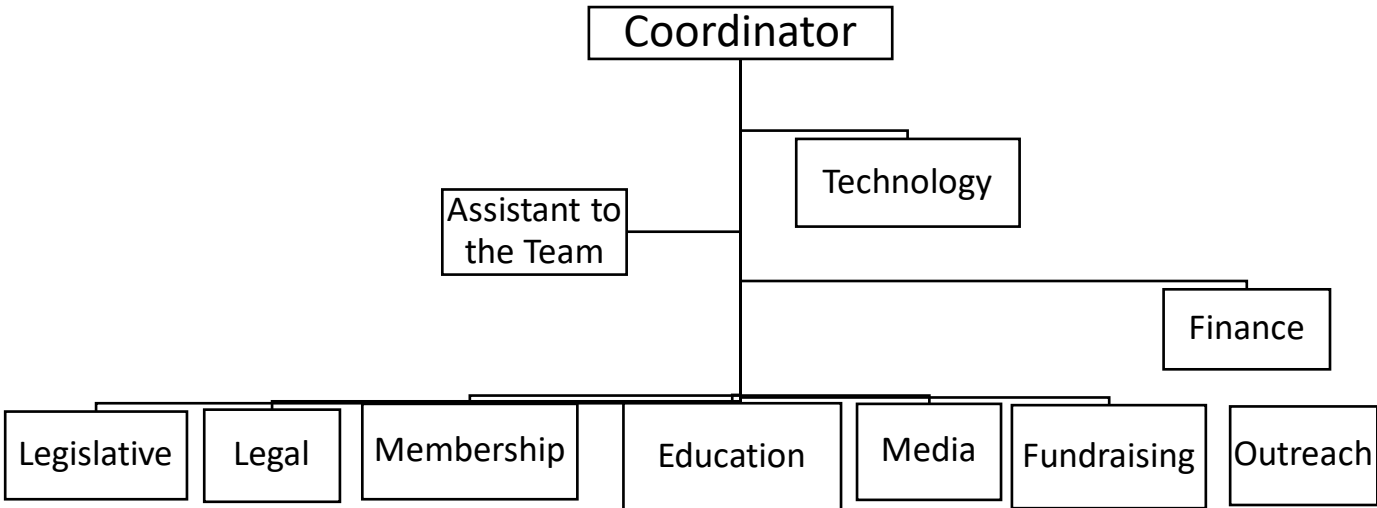


Building Your Teams



State Standing Committees = Local Teams

Your Team is a local version of the FAC Standing Committees. When you meet new members in your area, you want to encourage them to join a team to apply the skills they have to offer, or to develop new skills. Local teams 1) Work with local members, but 2)Interact with the state committee team.

The Chair of each Standing Committee at the state level will develop projects that have been approved by the FAC Board and Legal team. Those projects will be shared with the Coordinators who have local teams for that committee. In some cases, the local team will help with the state project, and other times the local team will work independently on projects that have a direct impact on their region.

The table below gives **examples** of how the local teams can support the state’s Standing Committee:

Committee/Team	State Committee Task or Project	Local Team Task or Project
Legislative	<ul style="list-style-type: none"> • Monitor Bills • Coordinate communications and visits with Legislators • Organize Lobby Day trip to Tally • Write and distribute CALL-to-ACTION alerts (CTA) 	<ul style="list-style-type: none"> • Get to know local and state lawmakers to represent their region. • Attend “HobNobs” or campaign events • Set up Phone Tree Notification to Text/Alert local members of an urgent Call-to-Action • Attend County Commission meetings

Committee/Team	State Committee Task or Project	Local Team Task or Project
Legal	<ul style="list-style-type: none"> • Liaison with attorneys on Legal Challenges • Author or review outgoing communications including Posts and Weekly Updates • Review Case Considerations • Attend Professional Conferences • Moderate comments on website 	<ul style="list-style-type: none"> • Identify/meet attorneys in your region • Invite them to be guest speakers • Collect declarations for 3-day travel, DL marks, non-registrant collateral consequences • Assist Legal team research • Train to moderate & approve comments
Membership	<ul style="list-style-type: none"> • Maintain Member information • Bulk mailings to introduce FAC and invite memberships • Train Coordinators & volunteers • Sponsor tables at Conferences • Organize Guest speakers for Membership calls 	<ul style="list-style-type: none"> • Organize local meetings • Distribute/Deliver FAC materials • Welcome New Members as they join • Make Well-Check calls to homebound or isolated members •
Education	<ul style="list-style-type: none"> • Review research studies • Develop Educational materials • Develop Presentations • Review and summarize research studies, articles and reports • Manage letter campaigns; include supporting research 	<ul style="list-style-type: none"> • Identify opportunities to educate public • Speak to community organizations • Send letters and educational materials
Media	<ul style="list-style-type: none"> • Post articles on website • Post comments on source sites • Manage Social Media (twitter, facebook, reddit, billboards) • Build relations with journalists 	<ul style="list-style-type: none"> • Monitor local news channels and newspapers; know your reporters • Join related FB groups to educate on FAC • Comment on articles or correct misleading info on local media sources
Fundraising	<ul style="list-style-type: none"> • Raise funds to sustain operating organization (Annual Drive) • Raise funds for legal challenges. 	<ul style="list-style-type: none"> • Individual and Team fundraisers • Donations to either FAC or Justice Transitions • Community Charity events
Outreach	<ul style="list-style-type: none"> • Develop community partnerships for Justice Transitions • Apply for Grants • Coordinate with therapists/PO • Partner with housing providers • Negotiate Vouchers w/vendors 	<ul style="list-style-type: none"> • Collect clothing, toiletries, gift cards • Join Re-Entry Task Group/Partners • Identify Community Grant opportunities • Help newly released with resources. • Deliver FAC materials to offices (at their request) • Facilitate support groups • Support to homeless/transients
Special Projects	<ul style="list-style-type: none"> • Families that need services • Offer Community Services Hours • Identify/Meet with employers • Workshops (storytelling, speakers, facilitators) 	<ul style="list-style-type: none"> • Year-round Secret Santa projects • Track Homeless Counts • Identify housing providers • Write personal stories